



Cassia County Board of Commissioners REGULAR MEETING NOTICE & AGENDA

Monday, June 23, 2025

**Cassia County Courthouse • Commission Chambers
1459 Overland Ave • Room 206 • Burley ID 83318**

Posted on: 6/20/2025 4:52 PM

To Join the Meeting Virtually, Click Below:

<https://us06web.zoom.us/j/81883118187?pwd=NGa4aBvqbloPjYGYHXPf1QP4w8jv1bf.1>

**Attention virtual participants: be prepared, upon request, to identify yourself and the reason for your attendance. Please note that items for discussion not on the agenda cannot be immediately entertained and must go through proper procedures for the Board's consideration.*

9:00 AM

- 1) Call to order
- 2) Pledge of Allegiance and prayer
- 3) Roll call

NEW BUSINESS ACTION ITEMS

- 4) Calendar, meetings, committee reports and correspondence
- 5) Approval of payables
- 6) Approval of minutes
- 7) Review and approval of Alcohol license requests (including but not limited to) for:
 - a. CBC (Cotton Bunny Club) - Burley Liquor License, Draft beer, Bottled/Canned beer ON premises, Retail wine, Wine by the glass
 - b. Farmers Corner (Burley) - Bottled/canned beer OFF premises, Retail wine
 - c. Farmers Corner (Oakley) - Bottled/canned beer OFF premises, Retail wine
 - d. Stinker #61 - Bottled/canned beer OFF premises, Retail wine
 - e. Stinker #79 - Bottled/canned beer OFF premises, Retail wine
 - f. Stokes Fresh Food Market - Bottled/canned beer OFF premises, Retail wine
 - g. Wick's Steak Place - Declo liquor license, Draft beer, Bottled/canned beer ON and OFF premises, Retail wine, Wine by the glass
- 8) Personnel Matters: Including but not limited to Change of Status requests
- 9) Executive Sessions as needed pursuant to Idaho Code § 74-206 (1) (a) or (b) – to discuss personnel matters, (c) – to acquire an interest in real property not owned by a public agency, (d) – to consider records exempt from public disclosure, (f) – to communicate with legal counsel regarding pending/imminently-likely litigation, or (i) – to communicate with risk manager/insurer regarding pending/imminently-likely claim
- 10) Consider and decide on the annual funding request for the Mini Cassia Commerce Authority
- 11) Approve and execute Granite Pass Communications Site Tenant Certification with BLM - McMurray
- 12) Rescind 6/16/2025 motion to approve Resolution No. 2025-011 to declare certain personal property as surplus
- 13) Review and deliberate regarding Resolution No. 2025-011 to declare certain personal property as surplus – Prosecutor Larsen
- 14) Report on Department of Education School Resource Officer Grant - Thompson

TIME SPECIFIC ACTION ITEMS

- 15) 9:30 AM Consider for approval bid from Fence Solutions for fencing at fairgrounds

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Times are approximate and are subject to change without notice

Any in need of special accommodations to facilitate attendance or participation in this noticed meeting, please contact The County Commissioner's Office at least two (2) business days prior to the date of this meeting.

Cassia County Courthouse • 1459 Overland Ave • Room 210 • Burley ID 83318 • Phone 208.878.7302

- 16) 9:35 AM Consider and approve quote for Sheriff's Office cooling system repairs
- 17) 9:40 AM Approve POA Postage and Folding Machine Lease Renewals - Pigford
- 18) 9:45 AM Department Head Reports Including Budgetary Updates
- 19) 11:00 AM Board of Equalization **Hearing**
- 20) 11:45 AM Reports of BLM and USFS
- 21) 1:30 PM City of Burley Area of Impact work meeting
- 22) 2:30 PM Joint meeting with Minidoka County to discuss and approve FY2026 Joint budgets and discuss other joint powers concerns.
 - a. Mini-Cassia Misdemeanor Probation budget
 - b. Mini-Cassia Juvenile Probation budget
 - c. Mini-Cassia Juvenile Detention budget
 - d. Mini-Cassia Criminal Justice Center budget
 - e. Discuss and approve ongoing Public Defender current and temporary facility costs to each county
 - f. Discuss and approve Public Defender fund balance distribution consideration to each county
 - g. Discuss and approve termination of the Joint Mini-Cassia Public Defenders Agreement
 - h. Discuss and approve each county's rental expenses for joint powers budgets
- 23) Review departmental FY2026 budgets for tentative approval
 - a. 1-21 Building & Zoning
 - b. 2-0 Road & Bridge
 - c. 3-0 Emergency Medical Services
 - d. 4-0 Ambulance Services
 - e. 8-2 Discretionary Compensation
 - f. 8-7 Prosecuting Attorney
 - g. 8-9 Coroner
 - h. 13-0 911 Communications
 - i. 16-0 Social Services Assistance
 - j. 16-1 Social Services Legal Defense
 - k. 17-0 Community College
 - l. 23-0 Solid Waste

UNFINISHED BUSINESS ACTION ITEMS

- 24) Sage Grouse and Gateway West follow-up
- 25) Proposed County building discussion
 - a. Determine new building construction location
 - b. Discuss parking considerations for Judicial Center and Courthouse both during and at the conclusion of construction
 - c. Discuss considerations for permanent employee, public, and ADA-approved parking, ingress and egress, and potential parking on Albion Ave and 15th St.
- 26) Adjourn

Next regular meeting of the BoCC Monday, June 30, 2025